

REQUEST FOR EDUCATIONAL TRIP

Elementary _____ Secondary _____ Date of Trip _____

1. Place(s) of travel, purpose and expected outcomes: _____

2. Class/Course/Co-curricular area involved: _____

3. Number of students and staff involved (identify staff): _____

4. Supervision detail: (staff, parents, student teachers, others; ratio of students to supervision, etc.):

5. Transportation detail: _____

6. Detail of any individual expenses: if any, indicate provision for equal student opportunity for participation: _____

7. Provision relative to student/staff involvement with other classes: _____

8. Parental permission detail: _____
9. Manner and means of evaluation: _____

Teacher Date

SUPERINTENDENT APPROVAL

(Where Board Policy Stipulates)

Principal Date Approved

Superintendent Date Approved

BOARD OF EDUCATION APPROVAL

(Where Policy Stipulates)

Date of Board Minutes

Adopted :
 Legal Ref. :
 Cross Ref. :
 Approved : December 16, 1986
 Revised :