

WELCOME

Welcome to the new school year at Eastland Middle School. This handbook has been created to assist you in understanding our rules, expectations, and procedures. It is important that you take the time to read through your handbook. Each year, the opening of school is an exciting time. You need to remember that this is **your** building. The care given to the building by you will make everyone feel excited about learning.

The purpose of school is to become the best you can be in your learning adventure. School is exciting both academically and socially. My expectations, as well as your teachers, are for you to strive for more than you may have done the previous year in school.

This year should be an enjoyable time for you. Remember to always feel free to stop in and discuss with me anything that you have a concern about. Your teachers are there for you too, and you should always feel comfortable in knowing you can come to us anytime. There are many new challenges facing all of us that will lead us in promoting Eastland Middle School to a new level. I look forward to sharing these times with you and being a part of your educational growth.

Darcie Feltmeyer,
Principal

EASTLAND MIDDLE SCHOOL STAFF

NAME	Job Description	Room #	VM/Extension	E-Mail Address
Andersen, Carol	Teacher	104	239	candersen@eastland308.com
Bamberg, SueAnn	Teacher	117	245	sbamberg@eastland308.com
Brendel, Ayn	Teacher	Band	232	brendal@eastland308.com
Byers, Linda	Secretary	Office	222	lbyers@eastland308.com
Calzavara, Heidi	Teacher	112	247	calzavara@eastland308.com
Campbell, Mike	Custodian			mcampbell@eastland308.com
Cornelius, Vicky	Custodian			vcornelius@eastland308.com
Clausen, Marcia	Teacher	102	238	behmer@eastland308.com
Cruse, Jacob	Teacher	120	242	jcruse@eastland308.com
Ditzler, Cindy	Aide			
Edler, Mary Anne	Cook	Cafeteria	226	
Feltmeyer, Darcie	Principal	Office	223	dfelt@eastland308.com
Foust, Bonnie	Teacher	116	246	bhf@eastland308.com
Grisham, Carla	Cook	Cafeteria	226	
Hartman, Scott	Teacher	Gym/106	231	shartman@eastland308.com
Hasken, Kathy	Aide			
Horn, Susan	Teacher	Speech	257	shorn@eastland308.com
Horner, Michelle	Aide			
Hurlbut, Carole	Teacher	202	254	churlbut@eastland308.com
Johnson, Wendy	Teacher	113	249	wjohnson@eastland308.com
Knutti, Evie	Teacher	114	248	EEK@eastland308.com
Kornfiend, Tom	Custodian			tkornfiend@eastland308.com
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Lamoreux, Sue	Teacher	109	253	slamoreux@eastland308.com
Lessman, Donna	Cook	Cafeteria	230	dlessman@eastland308.com
Mitchell, Kathy	Teacher	119	243	kmitchell@eastland308.com
Pierce, Kristy	Teacher	Phys Ed Ofc	256	pierce@eastland308.com
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Ruter, Carolyn	Cook	Cafeteria	226	
Schroeder, Colleen	Teacher	116	246	S3@eastland308.com
Schultz, Anne	Teacher	115	250	aschultz5@eastland308.com
Snyder, Amy	Teacher	110	252	amy@eastland308.com
Thomson, Lynette	Teacher	200/206	233/236	thomson@eastland308.com
Todd, Rachel	Teacher	101	241	rstodd@eastland308.com
Walters, Cory	Counselor	Counselor Ofc	258	cwalters@eastland308.com
Woessner, Laurie	Librarian	Med Ctr	225	lwoessner@eastland308.com
Zuck, Connie	Teacher	111	251	cszuck@eastland308.com

DAILY SCHEDULE

(Schedule Subject to Change)

Route Buses Due	7:40 AM
Students Admitted to Building *	7:40 AM
Shuttle Buses Depart	7:45 AM
Shuttle Buses Arrive #	8:00 AM
Classes Begin (Home Room)	8:10 AM
Lunch – Grades 3,5	11:05-11:45 AM
Lunch – Grades 4,6	11:45-12:25 PM
Lunch – Grades 7,8	12:25 -1:05 PM
Dismissal	3:10 PM
Shuttle Buses Depart	3:15 PM
Shuttle Buses Return	3:25 PM
Route Buses Depart	3:30 PM

- * Doors will remain locked and students will not be able to enter the building until 7:40 AM unless permission is given to get help from a teacher. Town students should not be on school grounds prior to 7:40 AM.
- # Students are to remain on the playground (or in the cafeteria in bad weather) until the bell rings at 8:00 AM.

EMS MOD SCHEDULE FOR GRADES 3-8

(Schedule Subject to Change)

Hr	Time	Hr	Time
Home Room	8:10-8:25	11	11:45-12:05
1	8:25-8:45	12	12:05-12:25
2	8:45-9:05	13	12:25-12:45
3	9:05-9:25	14	12:45-1:05
4	9:25-9:45	15	1:05-1:25
5	9:45-10:00	16	1:25-1:45
6	10:00-10:25	17	1:45-2:05
7	10:25-10:45	18	2:05-2:25
8	10:45-11:05	19	2:25-2:45
9	11:05-11:25	20	2:45-3:05
10	11:25-11:45	21	3:01-3:10

QUIET AND ORDER

An atmosphere of calm is essential to learning. Nothing so contributes to this atmosphere as quiet voices; gentle handling of lockers, books and desks; and walking quietly in halls, lobbies, and stairways. The Media Center is an area for quiet study, research and reading. Should a teacher become detained on his/her way to class, the students should begin working in an orderly fashion.

AFTER SCHOOL

Only students who ride route buses home are to be on the playground after classes are dismissed at 3:10 PM.

BOOK RENTAL

Rental fees are charged for the purpose of paying for the actual costs of the books over the time books are expected to last. The book rental also includes workbooks, but not paper, pens, and pencils. Rental price for grades 3-8 is \$47.50. A fine will be charged based on the principal or teacher's judgment for any abuse, misuse, or lost books.

SPECIAL PROGRAMS

The following special programs are available at or through our school.

Resource Room	Social Services Work
Speech Therapy	Remedial Reading
Psychological Services	Vision and Hearing Screening

RETENTION

Legislation passed in the spring of 1998 eliminates promotion based on age or any other social reason not related to academic performance. **The decision to promote students to the next grade level shall be based solely on successful completion of the curriculum, attendance, and performance based on testing. Criteria for the successful completion of grade level work is to be determined by the faculty and administration.**

Any subject that meets daily for the school year will count as a subject failed if the final grade is "F". This includes Phys. Ed., Reading, Language, Math, Science, and Social Studies. **Two failed subjects in a year will result in retention.**

Other subjects including Computer, Art, FACS, and Health also count. A student who fails any three of these subjects will be counted as failing one subject that meets daily. Students failing Band or Chorus will be counted as failing one-half a subject for each class. A student who fails either Band or Chorus and two of the courses listed above will be counted as having failed one subject.

Students must strive to do their best in all subjects. Attitudes and work habits developed now will be carried on into adult life. Make sure you have the proper tools for success in life. **Do your job properly now!**

NOON DETENTION

Noon detention requires that a student meet with the principal for two days during noon. The student will be required to do homework both days. If the student has no homework, the principal will assign written sentences. After a 1st detention in each quarter, the student will serve an after school detention.

IN SCHOOL SUSPENSION

In school suspensions will be given if a student's negative behavior continues. If a student receives 3 detentions in a quarter, an in school suspension may be issued at the discretion of the principal instead of further detentions.

OUT OF SCHOOL SUSPENSIONS

Out of school suspensions will be given for gross disobedience or misconduct. These suspensions will be issued at the discretion of the principal.

DISCIPLINE PROCEDURES

Definitions and disciplinary sanctions for incidents of gross disobedience and misconduct:

1. THEFT may be reported to the police for official action. The student will be suspended, and the stolen items returned, or restitution paid.
2. VANDALISM may be reported to the police for official action. The student will receive a disciplinary consequence including possible suspension from school, and will be required to pay restitution.
3. ARSON will be reported to the police, and the student will be immediately suspended pending an expulsion hearing which will be held within ten (10) days of the first day of suspension. Tripping a false fire alarm will result in no less than a five (5) day suspension and a conference with the parents.
4. FIGHTING at school, on school property, or at school events as determined by the building principal will result, in all but exceptional cases, in the suspension of all students involved.
5. USE OR POSSESSION OF ALCOHOL, ILLEGAL DRUGS, OR THE MISUSE/ABUSE OF OVER-THE-COUNTER DRUGS, on school property during school hours or at school activities will result in suspension. Students are also prohibited from being under the influence of drugs or alcohol while at school, on school property, or at school activities. Students in violation of this rule will receive the following consequences:

- 1st Offense - 5-day out-of-school suspension
- 2nd Offense - 10-day out-of-school suspension
- 3rd Offense - Recommended for expulsion

Students found to be selling or distributing these substances at school or school activities will be referred to law enforcement, and will receive the following consequences:

- 1st Offense - Recommended for expulsion

6. USE OR POSSESSION OF TOBACCO OR TOBACCO PRODUCTS in any form at school, on school property, or at school activities will receive the following consequences:
 - 1st Offense - 2-day out-of-school suspension
 - 2nd Offense - 5-day out-of-school suspension with student and parent(s) required to attend a re-entry conference before returning.
 - 3rd Offense - 10-day out-of-school suspension with student and parent(s) required to attend a re-entry conference before returning.
 - 4th Offense - Recommended for expulsion
7. USE OR POSSESSION OF FIREWORKS, EXPLOSIVE DEVICES OR OTHER DANGEROUS INSTRUMENTS which can inflict bodily injury at school, on school property, or at school activities will result in the following consequences:
 - 1st Offense - 10-day out-of-school suspension, notification of law enforcement, and student/parent re-entry conference before returning to school
 - 2nd Offense - Recommendation for expulsion

USE OR POSSESSION of lighters or matches at school, on school property, or at school activities is also prohibited, and will result in disciplinary action including suspension.

8. USE OR POSSESSION OF WEAPONS by any student at school, on school property, or at school activities will be reported to the police, and the student will be immediately suspended pending an expulsion hearing which will be held within ten (10) days of the first day of suspension.
9. GROSS INSUBORDINATION, LYING, OR USE OF PROFANITY AND/OR OBSCENITIES DIRECTED AT A STAFF MEMBER OR STUDENT will result in the following consequences:

- 1st Offense - minimum 1-day out-of-school suspension
- 2nd Offense - 5-day out-of-school suspension and student/parent re-entry conference before returning to school
- 3rd Offense - 10-day out-of-school suspension and student/parent re-entry conference before returning to school
- 4th Offense - Recommended for expulsion

10. **INSUBORDINATION OR LYING** to a teacher or other staff member or **USE OF PROFANITY AND/OR OBSCENITY** directed at a staff member or other students will be grounds for suspension from school and a conference with the parents.

- a. 1st offense -- verbal warning to the student or other action.
- b. 2nd offense – suspension for 1 day.

11. **CHEATING or PLAGIARISM:** The first time a student is caught cheating in a classroom, teachers will follow this procedure:

- a. Give both the “giver of information” and the “receiver of information” a “0” on the work they are doing.
- b. The teacher should call both students’ parents and will warn the parents that a second offense will result in office referral. The second time a student is caught cheating, the student will be referred to the Principal immediately.
- c. Internet plagiarism is a serious offense. Eastland subscribes to a plagiarism prevention tool called “turnitin.com.” A teacher may upload/submit for evaluation any or all of a student’s written work for his/her class. If plagiarism is detected, a student may be given a chance to revise written work on a rough draft or he/she may receive a zero for a final paper/project. Subsequent Internet plagiarism offenses will be referred to the Principal immediately and will be subject to discipline measures outlined in section H of “Guidelines of Acceptable Use of District Computer System by Students.”

12. **TRUANCY:** Any time that an absence cannot be verified by phone, or if the parent or guardian has no knowledge of the student’s whereabouts, the student will be considered truant. Truancy shall be defined as an unexcused absence. If a student is suspended, parents will be notified. Students truant for five days shall be referred to the Probation Office of the Educational Service Region. Students absent ten or more days may be referred to the Office of the States Attorney.

13. **GANG ACTIVITY PROHIBITED:** Students are prohibited from engaging in gang activity. A “gang” is any group of 2 or more persons whose purpose includes the commission of illegal acts. No student shall engage in any gang activity, including, but not limited to:

- a. Wearing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge, symbol, sign, or other thing that depicts evidence of membership or affiliation in any gang.
- b. Committing any act or omission, or using any speech, either verbal or non-verbal (such as gestures or hand-shakes) showing membership or affiliation in a gang.
- c. Using any speech or committing any act or omission in furtherance of the interests of any gang or gang activity, including, but not limited to: (a) soliciting others for membership in gangs, (b) requesting any person to pay protection or otherwise intimidating or threatening any person, (c) committing any other illegal act or other violation of school district policies, (d) inciting other students to act with physical violence upon any other person.

Students engaging in any gang-related activity will be subject to one or more of the following disciplinary actions:

- Removal from extracurricular and athletic activities as defined in the “Co-curricular Conduct Code.”
- Conference with parent(s)/guardian(s)
- Referral to appropriate law enforcement agency
- Suspension for up to 10 days
- Expulsion not to exceed 2 years

14. **HAZING PROHIBITED:** Soliciting, encouraging, aiding, or engaging in hazing is prohibited. “Hazing” means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating

with, holding office in, or maintaining membership in any organization, club, or athletic team whose members are or include other students.

Students engaging in hazing will be subject to one or more of the following disciplinary actions:

- Removal from the extra-curricular activities
- Conference with parent/guardian
- Referral to the appropriate law enforcement agency

Students engaging in hazing which endangers the mental or physical health or safety of another may also be subject to:

- Suspension for up to 10 days
- Expulsion for the remainder of the school term

15. ELECTRONIC DEVICES

Electronic Signaling Devices

Students may not use or possess electronic paging devices or two-way radios on school property at any time, unless the Building Principal specifically grants permission.

Electronic Devices (MP3, DS, Camera)

The possession and use of electronic devices, other than paging devices and two-way radios, are subject to the following rules:

- a. They must be kept out of sight and in an inconspicuous location, such as a backpack, purse, or locker.
- b. They may not be used in any manner that will cause disruption to the education environment or will otherwise violate student conduct rules.

16. CELL PHONES

Because of the prevalence of cell phones and similar technologies in our communities and our culture, Eastland has established a set of tiered guidelines and expectations for their use at school.

Grades Pre K-5

Students in grades pre-school through five are prohibited from possessing cell phones while at school or on the school bus.

Grades 6-8

Students in grades six through eight may possess cell phones at school. **HOWEVER, phones must be off during the school day.**

Students who violate these rules and expectations will receive the following consequences:

- | | |
|-----------------|--|
| First Offense: | Warning and reminder of the rules and expectation |
| Second Offense: | Cell phone is confiscated and returned at the end of the day |
| Third Offense: | Cell phone is confiscated and returned only to parent/guardian |
| Fourth Offense: | Loss of cell phone privileges for the remainder of the year |

NOTE: Students who use cell phones for inappropriate activities such as sexting, plagiarism, academic dishonesty, etc...will be subject to the consequences associated with these particular behaviors, in addition to the consequences identified

Parents are asked to please not call or text their student(s) during the school day. Please call the school office and any messages will be delivered to students, or in cases of extreme emergencies, students can take calls or make calls to parents at home or work.

Electronic Study Aids

The use of electronic study aids is subject to the following rules:

- a. The use of the device is provided in the student's IEP.
- b. Permission for the use of the device is received from the student's teacher.

Examples of electronic devices that are used as study aids include tape recorders, palm pilots, and laptop computers.

Examples of electronic devices that are not used as study aids include: hand-held electronic games (e.g. GameBoy), CD players, MP3 players, AM/FM radios, and cellular telephones. Eastland District #308 is not responsible for the loss or theft of any electronic device brought to school.

TELEPHONE

The students may use the telephone located in the office if they have permission. Use of the phone will be limited to important matters—**not forgotten school supplies or arranging to go to a friend's house.**

VENDING MACHINES

A dairy machine is available but **may not be used by students until after 3:10 unless prearranged by a teacher or administrator. No gum chewing or eating of candy is allowed in the Eastland Middle School building at any time. (Exceptions are treats given by teachers that students eat within the classroom.)**

SKATEBOARDS AND ROLLERBLADES

Skateboards and rollerblades are not permitted on school property.

LOST AND FOUND

The Lost and Found Department is located near the office. If you find an article, please turn it in along with any information that would help in finding the owner.

BICYCLES

Students who ride their bicycles should park them in the rack provided. Students are not to ride their bicycles on school grounds after arriving at school or after school until all buses have departed. **Students are not to handle, play with, or ride other students' bicycles at any time.** Any student caught disobeying the stated rule above will lose his/her privilege of riding his/her bicycle the rest of the school year.

FIELD TRIPS

During the course of the school year, students may be given the opportunity to participate in field trips. Due to disciplinary problems, a student may not be allowed to attend a particular field trip. The building staff and principal will make this determination.

DISPLAY OF AFFECTION

Display of affection between students will not be allowed in the building, on the school grounds, or at any school sponsored activities.

MEDIA CENTER RULES

TALK quietly.

WALK in the Media Center.

A LIBRARIAN OR A TEACHER WILL CHECK OUT ALL BOOKS.

If you take a book off the shelf and decide you don't want it, please put it back where you found it or put it in the book drop.

If you are returning a book, please put it in the book drop.

Magazines, newspapers, and periodicals may not be checked out for longer than one class time period. (Including study halls)

If you cannot find a book or want to request a book, ask the librarian or leave a note on her desk.

Nobody should be in the media center if a librarian or aide is not present unless sent there by a teacher.

Books may be checked out for a period of two weeks. Overdue books will be subject to a fine of \$.05 per school day. You may always renew a book unless that book is in great demand.

NO reference books will be taken out of the media center.

NO copies of any text taken out of reference books will be made in the office without a teacher's written permission.

Students will only be allowed on computers when an adult is supervising.

HOMEWORK POLICY

We believe that Eastland Middle School students have the following homework responsibilities:

1. The student will complete all assignments.
2. The student will be responsible for making up homework missed due to an absence.
3. The student will turn in homework on time.
4. The student will turn in work that is neatly done.

If students choose not to do their homework, the following consequences may occur:

1. A reduction in grade will be given.
1st Day – 25% reduction
2nd Day – 50% reduction
3rd Day - Zero
2. Teachers will contact parents if the problem is persistent. A conference with parents, student, teachers, and administration will occur.

The school has provided an assignment book to assist you in monitoring your child's homework.

GRADING SYSTEM

The Eastland Middle School is on nine-week grading periods and a reporting of grades to parents is completed on this time interval. The following system of grading is used:

A-Excellent; B-Above Average; C-Average; D-Below Average; F-Failing; I-Incomplete.

Grade Scale:

99.5-100-A+; 93.5-99-A; 92.5-93-A-

91.5-93-B+; 85.5-91-B; 84.5-85-B-

83.5-84-C+; 76.5-83-C; 75.5-76-C-

74.5-75-D+; 70.5-74-D; 70.5-74-D-

0-69-F

Parents may contact teachers at any time during the school year for an update on their child's progress or you can log into the Parent Connect information which has been created on the district's web site. A copy of your student(s) User ID and Password will be sent home at the beginning of each school year.

Students are required to take the following subjects:

Language

Reading

Math

Pre/Algebra (8)

Social Studies (Constitution Test in grade 7)

Science

Physical Education

Health (8)

Courses offered on a 9-week basis in grade 7 and a 12 week basis in grade 8 are:

Art

FACS (Family and Consumer Sciences)

Computer Science

Health (7)

Constitution (7)

Courses offered on a 12-week basis in grade 6 are:

Art

Computer Keyboarding

Music

Art and Music meet regularly in grades 3, 4, and 5

Computer key boarding is offered in grades 4 and 5

Spanish is offered in grades 3 and 4

ELIGIBILITY

A cumulative eligibility will be kept for the semester. Each building will utilize a No Pass/No Play rule. Three weeks of ineligibility will result in termination. For sports, it is a season long consequence. Year long clubs and organizations will consider participation on a semester basis.

- Boys' and Girls' Sports
- Eligibility standards will involve any extra-curricular activities listed below:
- Cheerleading
- Student Council
- Quiz Bowl
- Band and Chorus

Communications regarding ineligibility will be conducted as described in the Student/Parent Handbook:

Procedure for Notifying Ineligible Students:

A. Student will have conference with an administrator/coach and told which class or classes they are failing.

B. A letter will be sent by the school to parents notifying the length of the ineligibility.

ACADEMIC CRITERIA FOR PARTICIPATION

For students in kindergarten through 8th grades: Selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Students must satisfy all academic standards and must comply with the activity's rules and the student conduct code. In order to be eligible to participate in any school-sponsored or school-supported athletic or extracurricular activity, a student must maintain a D- or higher in each class. Any student participant failing to meet these academic criteria shall be suspended from the activity until the specified academic criteria are met

BAND AND CHORUS

A music program is offered in grades 5 thru 8 consisting of instrumental and vocal music. When a student enrolls in Chorus and/or Band, they are required to be in the program a semester. (No classes will be dropped before the end of a semester.) A written note from the student's parent stating the student's intent to drop must be sent to the instructor one week before the end of the semester in order to drop chorus or band. Instrumental music meets three times each week and vocal music meets two times per week.

ATHLETICS

The Middle School Athletic Program includes volleyball, basketball, football, cheerleading, track, and wrestling. The Eastland community sponsors other athletics for both boys and girls. Information will be provided to students as it becomes available.

APPEARANCE – All hair should be:

- Bangs at eyebrow or higher (boys and girls)
- Hair at neckline; not resting on shoulders (boys)

ATHLETIC REGULATIONS FOR ATHLETIC EVENTS AT EMS

BUSES – Players, statisticians, managers, and cheerleaders shall ride the assigned bus to away games.

COACHES – Coaches will have direct supervision of the players and cheerleaders at all times at away games. Players and cheerleaders are to be seated and act in a presentable fashion at all games, home and away.

CHEERLEADERS – It is your duty to be in the bleachers regardless if the team you represent is playing or not. You are to set the standards other students are to follow.

SCORERS' BENCH – Only the statisticians and person running the time clock are to be at or around the score bench at home or away.

BOOING OR HISSING – When opposing players are shooting free throws, there will be no booing or hissing by any Eastland player, cheerleader, or spectators

STUDENT REGULATIONS AT ATHLETIC EVENTS

NO SITTING ON THE FRONT OF THE STAGE.

OLD GYM IS OFF LIMITS – The old gym is for the cheerleaders and officials **only** during the game. During music events the old gym will only be used to line students up before the concert.

NO LOITERING – There is to be no loitering in the hallways during the time a basketball game, volleyball match, or music event is going on. Those lingering in the hallways will be asked to enter the gym or leave the building.

SPORTSMANSHIP GUIDELINES

Expectations of Eastland Students and Spectators at Activities

Students/participants/and spectators at Eastland events will:

- 1) speak politely and act responsibly at away events
- 2) speak politely and extend our hospitality to groups and individuals visiting our school
- 3) use only appropriate language
- 4) respect the property of all school districts
- 5) treat officials or dignitaries with respect, and their decisions with tolerance
- 6) as a spectator, cooperate with our fellow spectators
- 7) as a participant, compete aggressively while respecting the right of our opponent to do the same
- 8) confront loss or failure with courage, fair-mindedness, and resolve
- 9) respond to the poor conduct of opponents or opposing fans by elevating our performance, rather than resorting to words, gestures, or force.
- 10) remain modest in victory
- 11) honor all laws and school rules

CONSEQUENCES

Students, parents, or adult spectators who engage in cheers, chants, or behaviors that are derogatory, inappropriate, or unsportsmanlike will be required to leave the event.

Students, parents, or adult spectators may be suspended from participating and/or attending future events or contests and, depending on the circumstances, may be subject to additional disciplinary action as outlined in the parent-student handbook.

FIRE REGULATIONS

All staff and students are to become familiar with all fire drill rules and be prepared for various conditions when the fire alarm is sounded.

Everyone must leave the building immediately upon hearing the alarm. Go directly to the designated areas to the north (Elizabeth St.) of the school.

Everyone should follow the exit directions that are posted in each room. No talking, pushing, or running.

Students who are not with their regular scheduled class when the alarm is sounded should leave the building and join their class.

Return to the building when told to do so.

TORNADO DRILLS

Tornado drills at regular intervals are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obeys orders promptly and clears the classroom by the prescribed route as quickly as possible.

BUILDING LOCK DOWN

All staff and students will be notified by intercom that the building is in lock down. Staff will close and secure all classroom doors. Students will be directed by staff to a secure area of the room.

Everyone will remain in classrooms until an all clear is given.

DESIGNATED SAFE PLACES

In the event of a building evacuation, all students will be evacuated to Bethel United Methodist Church in Shannon. Parents will be instructed as to sign-out procedures of their child upon arrival at the church.

EQUAL EDUCATIONAL OPPORTUNITIES

No student shall, on the basis of his or her sex, be denied equal access to programs, activities, services, or benefits, or be limited in the exercise of any right, privilege, advantage, or opportunity

**EASTLAND MIDDLE SCHOOL
ACKNOWLEDGEMENT OF RECEIPT
2010-2011**

This handbook serves an important function in communicating our practices, procedures, and expectations. We expect that parents/guardians, and their students, will read this handbook.

As parent/guardians, you are required to complete this page. Your signature and the date at the bottom are required as acknowledgment that you have received a copy of the handbook. This is a condition of your student's enrollment in school and must be completed prior to his/her attending classes.

Please list the names and grade levels of the student(s) who will be attending Eastland Middle School during the 2010-2011 school year:

Name	_____	Grade	_____
	_____		_____
	_____		_____
	_____		_____

Signature of Parent/Guardian_____

Date_____